Caton with Littledale Parish Council

Minutes of the parish council meeting held on

Tuesday 13th September 2022 at 7pm at the Victoria Institute, Caton.

**Present**:

Cllr Elvis, Cllr Gibbons, Cllr Heywood, Cllr Kynch, Cllr Powell, Cllr Wright, Cllr Taylor.

Six members of the public.

**Open Forum**

The Caton Bowling Club representative informed the parish council that Trust Inns is wanting to take over the bowling green for its own purpose and has given 2 – 3 weeks for the club to depart. The club would like help from the parish council regarding the potential closure of the green.

The representative from the Connectors Team – Community & Leisure, attended the meeting to update the parish council on the work with Homes for Ukraine, winter warm centres and provision for meals throughout the school holidays.

The Neighbourhood Plan Steering Group representative and consultant presented to the council the examiners further questions and proposed responses.

**110/22 To receive apologies for absence.**

Cllr Boland and Cllr Walmsley.

**111/22 To consider and approve the minutes of the meeting held on Tuesday 12th July 2022.**

It was resolved that the minutes be approved and signed by the vice-chair.

Proposed by Cllr Powell.

Seconded by Cllr Elvis.

**112/22 To receive declarations of interests and dispensations.**

Cllr Kynch declared an interest in any item regarding the Fell View Playpark as a member of the CLPPAG.

Cllr Gibbons declared an interest in any item regarding the Victoria Institute as a trustee.

**113/22 To consider planning application and matters.**

22/01053/FUL Proposal : Demolition of garage and erection of replacement garage with canopy.

Site Address : 170 Brookhouse Road, Brookhouse, Lancaster, Lancashire, LA2 9NX.

The parish council has no observations.

22/01019/LB

Proposal : Listed building application for the renovation and restoration of outbuilding including the

installation of new roof, windows and doors Site Address : Moorlands, Moorside Road, Brookhouse, Lancaster, Lancashire.

The parish council has no observations.

**114/22 Accounts and finance.**

**Payments**

**Standing orders**

Victoria Institute, administration grant (S/O) £800.00

Bridgette Theunissen-Hughes zipwire lockup (S/O) £50.00

**Cheques**

Gill Mason, clerk’s wages and expenses £677.05

Victoria Institute room hire £30.80

War Memorial Garden maintenance £258.75

LALC reissue £497.71

Proposed by Cllr Powell.

Seconded by Cllr Gibbons.

**115/22 To consider B4RN Community Fund proposals :**

a) create a community orchard

b) seek Lancashire City Council permission for use of designated spaces

c) use community groups to implement and maintain the orchard

d) support planting at the Play Park

It was resolved that the parish council agree to the proposals.

Proposed by Cllr Heywood.

Seconded by Cllr Taylor.

**116/22 To consider any highways and / or footpath matters.**

***Clearing of kerbside greenery***

LCC have cleared the weeds on the main road and a second round will be completed in October.

***Overgrown hedges around the village***

The clerk has written to the residents regarding the overgrown hedges.

**117/22 To consider any parish management & maintenance matters and receive the village contractor update.**

***Update on the Hornby Road car park lease***

It was resolved that the parish council pay £2500 (50% of the total) for the repairs and maintenance of the Hornby Road Car Park subject to the notification of guarantee for works.

Proposed by Cllr Heywood.

Seconded by Cllr Wright

***Update on the village signs***

No update.

**118/22 To consider the proposal of submitting an expression of interest to LCC for funding for enhancement works for the Caton Greenway.**

It was resolved that the parish council submit an expression of interest.

Proposed by Cllr Heywood.

Seconded by Cllr Gibbons.

**119/22 To consider the neighbourhood plan’s further responses to the independent examiner.**

It was resolved that the parish council support the responses to the independent examiner’s questions once the additional paragraph with the justification text is added.

Proposed by Cllr Powell

Seconded by Cllr Elvis.

(6 in favour)

**120/22 To consider any action needed for provision of public warming spaces places in the parish.**

The Victoria Institute and the local churches will be organising their own provision.

**121/22 To consider changing the parish bank account to Unity Bank.**

The parish council will research the online bank and consider this at the next meeting.

**122/22 To consider the SAA opt out.**

The clerk will email the information to the councillors.

**123/22 To consider training for the parish council - NALC Civility and Respect.**

It was resolved that the clerk will book on the training.

Proposed by Cllr Powell.

Seconded by Cllr Elvis.

**124/22 Reports and correspondence (information only).**

None.

**125/22 Date and time of the next parish council meeting.**

Tuesday 11th October 2022 at 7pm at the Victoria Institute.

The meeting closed at 9.22pm.

**Signed …………………………………………… Date………………......**