Caton with Littledale Parish Council

 Minutes of the parish council meeting held on

 Tuesday 11th October 2022 at 7pm at the Victoria Institute, Caton.

**Present**:

Cllr Elvis, Cllr Gibbons, Cllr Heywood, Cllr Boland, Cllr Powell, Cllr Walmsley, Cllr Wright.

One member of the public.

Gill Mason – clerk.

**Open Forum**

The member of the public enquired about the planning application for change of use for the bowling green from Trust Inns. He will liaise with the bowling club and send the information regarding usage of the green to the clerk.

**126/22 To receive apologies for absence.**

Cllr Kynch and Cllr Taylor.

**127/22 To consider and approve the minutes of the meeting held on Tuesday 13th September 2022.**

It was resolved that the minutes be approved and signed by the Chair.

Proposed by Cllr Powell.

Seconded by Cllr Elvis.

**128/22 To receive declarations of interest and dispensations.**

Cllr Gibbons declared an interest in any item regarding the Victoria Institute as a trustee.

**129/22To consider planning application and matters.**

22/00041/REF Appeal Description: Part retrospective application for the

erection of an agricultural storage building and associated hardstanding, access track and alterations

to land levels Site Address Lower Barn, Littledale Road, Littledale, Lancashire.

The parish council would welcome the use of traditional materials on the storage building.

21/01284/FUL Proposal : Erection of 25 adaptable bungalows for over 55's with associated access,

internal roads and Landscape For : Applethwaite Homes Site Address : Land South Of Hawthorn

Avenue, Hawthorn Avenue, Brookhouse, Lancashire.

The parish council object to the application and would like the planning officer to request a response

from the AONB Forest Of Bowland regarding the large-scale development.

Proposed by Cllr Walmsley.

Seconded by Cllr Wright.

**130/22 Accounts and finance.**

**Payments**

**Standing orders**

Victoria Institute, administration grant (S/O) £800.00

Bridgette Theunissen-Hughes zipwire lockup (S/O) £50.00

**Cheques**

Gill Mason, clerk’s wages and expenses £677.05

Victoria Institute room hire £96.30

War Memorial Garden maintenance £258.75

Civility and Respect NALC training £30.00

Bay Tech 12 months hosting £330.00

Chris Lennon - Village contractor £964.00

PKF Littlejohn - auditors £240.00

It was resolved that the payments be made.

Proposed by Cllr Elvis.

Seconded by Cllr Gibbons.

**131/22 To consider any highways and / or footpath matters.**

Highways have completed a survey on the zebra crossing.

The average speed cameras should be implemented by June 2023.

The footbridge near Caton Primary School needs maintenance.

The clerk will ask LCC to maintain The Croft tarmac surface.

LCC Highways has reported it will be following up on the overgrown hedges on highways and footpaths around the parish, and will be asking homeowners to cut them back.

**132/22 To consider any parish management & maintenance matters and receive the village contractor update.**

**Update on the Hornby Road car park lease**

LCC would like to keep the trees on the car park, as they screen the depot. The resurfacing of the car park will also be done by LCC, dependant on budget. A new quote will be provided to the parish council for works once the departments have liaised.

**Update on the village signs**

No update.

**Cushion fall purchase for the play park**

The clerk will ask Lancaster City Council to quote on the purchase and delivery of cushion fall.

**Bus shelter repair at the Black Bull**

It was resolved that the parish council authorise a budget of £550 to purchase three polyurethane panels for the bus shelters.

Proposed by Cllr Walmsley.

Seconded by Cllr Powell.

**133/22 To consider the update on the expression of interest to LCC for funding for enhancement works for the Caton Greenway.**

The expression of interest has been accepted and a full bid has been submitted with supporting documentation to the LEF. A decision could be received by 14th December.

**134/22 To consider changing the parish bank account to online Unity Bank.**

It was resolved that the parish council transfer the account to Unity Bank and Cllr Walmsley, Cllr Elvis, Cllr Gibbons, Cllr Powell and Cllr Wright will be signatories.

Proposed by Cllr Walmsley.

Seconded by Cllr Wright.

**135/22 To consider the SAAA opt out.**

It was resolved that the parish council do not opt out.

Proposed by Cllr Gibbons.

Seconded by Cllr Walmsley.

**136/22 To consider the Christmas tree purchase and installation costs.**

The clerk and Cllr Elvis will enquire about Christmas tree costs and delivery.

Cllr Walmsley will ask the local resident if she wishes to organise a small service at the war memorial like last year.

**137/22 To consider the organisation of Remembrance Day and wreath purchase.**

The clerk will purchase a wreath from the British Legion. The community church will organise the refreshments in the VI after the service.

**138/22 Reports and correspondence (information only).**

Trust Inns / Bowling Club planning application update.

Poor’s Land Charity update.

**139/22 Date and time of the next parish council meeting.**

Tuesday 8th November 2022 at 7pm.

The meeting closed at 8.20pm.

**Signed …………………………………………… Date………………......**