Caton with Littledale Parish Council

Minutes of the meeting held on Tuesday 13th October 2020 at 7pm.

Due to the Covid 19 virus and social distancing rules this meeting was

held remotely by video communication.

**Present**:

Cllr Elvis, Cllr Gibbons, Cllr Heywood, Cllr Kynch, Cllr Powell, Cllr Skeldon, Cllr Taylor, Cllr Thompson and Cllr Walmsley (vice – chairman).

Lancaster City Councillor Pritchard.

G Mason - clerk to the parish council.

One member of the public.

**Open forum**

No issues were raised.

**20/104 Apologies for absence.**

No apologies.

**20/105 To consider and approve the minutes of the meeting held on Tuesday 9th September 2020.**

It was resolved that the minutes be approved and signed by the chairman at the next meeting.

Proposed by Cllr Elvis.

Seconded by Cllr Walmsley.

**20/106 Declarations of interest.**

Cllr Powell and Cllr Gibbons declared an interest in any agenda item referring to the Victoria Institute

as trustees.

Cllr Skeldon declared an interest in any agenda item referring to the war memorial garden

maintenance.

Cllr Kynch declared an interest in any item referring to the Fell View Playpark as a trustee of the

playpark action group.

**20/107 Planning matters and applications.**

Notification of the Local Plan Climate Change Scoping Review - circulated to councillors.

**20/108 Accounts and finance.**

**Payments**

**Standing orders**

Victoria Institute, administration grant (S/O) £1000.00

Bridgitte Theunissen-Hughes zipwire lockup (S/O) £50.00

**Cheques**

Gill Mason, clerk’s wages and expenses £617.02

D Skeldon war memorial garden maintenance £235.71

Baytech website hosting £120.00

It was resolved that the above payments be made.

Proposed by Cllr Elvis.

Seconded by Cllr Walmsley.

**Receipts**

Donation to the Caton Covid Volunteers £300.00

**20/109 Highways and footpaths.**

***To consider the cost of maintenance to the tree on Station Road***

It was resolved that Arbor Ace Tree Surgeons will fell the tree at a cost of £500.00.

Proposed by Cllr Walmsley.

Seconded by Cllr Skeldon.

All in favour.

***Speed review in the village and new SpID update.***

Cllr Gibbons has received two quotes for solar panel SpIds. He informed the parish council that a small battery may be able to be fitted into the existing SpId which would be easier than replacing and charging the current heavy batteries. A battery would cost approximately £63.

***To consider making an application for a Definitive Footpath Modification Order for the two footpaths used by the public to access Station field.***

More information is required before the parish council can make the decision on whether to make the application for the footpath.

Cllr Walmsley will submit an article to the Link and asked councillors to inform her of any amendments to the article by the end of the week.

***To consider action to progress reinstatement of the footpath along Artlebeck between Brookhouse Road and the A683.***

Cllr Walmsley will contact the Lune River Trust to ask for advice on how the footpath can be reinstated and if a small scale bank restoration could be completed.

**20/110 Parish management and maintenance.**

***Hornby Rd car park – to consider improving the gravel verge between the car park and Boots wall.***

The clerk will ask the village contractor to quote on clearing out, levelling and tarmacing the gravelled area.

***To consider the repairs to the War Memorial.***

The clerk will ask the village contractor to quote on the repairs to the memorial.

***Fell View repair works update.***

The maintenance of the park should be completed by Friday. Councillors were asked to visit the playpark and review the refurbishment.

**20/111 To consider the request for new goal posts at Fell View.**

The clerk and Cllr Powell will look at new goal posts and costs for the next meeting.

**20/112 To consider Remembrance Day arrangements.**

Covid 19 restrictions mean that the church service and ceremony at the War Memorial may not take place. Three parish councillors will meet at the War Memorial on Sunday 8th November to observe the two-minute silence, read the names of the fallen and present a wreath.

**20/113 Finance Committee.**

The draft budget had been circulated to all councillors prior to the meeting. There is a shortfall between expenditure and income.

The clerk was asked to send the previous year’s end of year budget to all councillors for a balanced view on income and expenditure in a financial year.

**20/114 Lengthsman’s update.**

It was resolved that the village contractor repair and maintain the bus shelter at a cost of £825.

Proposed by Cllr Walmsley.

Seconded by Cllr Powell.

**20/115 To consider organising the Annual Parish Council Meeting and review and update the financial regulations and standing orders for 2020/2021.**

The Annual Parish Council Meeting will take place at 6.30pm on Tuesday 10th November.

**20/116 New councillor support working group**

Proposal for a working group to consider how to offer support to new parish councillors.

This group will be added to the list of working groups and committees at the Annual Parish Council Meeting.

**20/117 Reports and correspondence (information only).**

Poor’s Land report - noted

LALC Report / AGM invite - noted

Sustran report - noted

Correspondence from the landowner of Elm Grove Field – noted.

**20/118 Date and time of the next parish council meeting.**

Tuesday 10th November 2020.

The meeting closed at 9.09pm

**Signed …………………………………………… Date………………......**