Caton with Littledale Parish Council

 Minutes of the parish council meeting held on

 Tuesday 14th November 2023 at 7pm at the Victoria Institute, Caton.

**Present**:), Cllr Walmsley (vice-chair), Cllr Boland, Cllr Wright, Cllr Powell, Cllr Gibbons.

Gill Mason – clerk.

**Open forum**

No public present.

**137/23 To receive apologies for absence.**

Cllr Carter, Cllr Heywood, Lancaster City Cllr J Pritchard.

**138/23 To consider and approve the minutes of the meeting held on Tuesday 10th October 2023.**

It was resolved that the minutes be approved and signed by the vice-chair.

Proposed by Cllr Powell.

Seconded by Cllr Walmsley.

**139/23 To receive declarations of interest and dispensations.**

Cllr Walmsley declared an interest in any item regarding Caton St Paul’s School.

Cllr Wright declared an interest in any item regarding Caton Primary School.

Cllr Gibbons declared an interest in any item regarding the Victoria Institute as a trustee.

**140/23 To consider planning application and matters.**

**23/01185/FUL** Proposal : Construction of dormer extensions to the front and rear elevations, demolition of existing conservatory and erection of replacement detached garage Site Address : 34 Broadacre, Caton, Lancaster, Lancashire, LA2 9NH

The parish council has no observations.

**23/01162/FUL** Proposal : Conversion of an existing barn to create a dwelling (C3), erection of detached garage and associated landscaping works Site Address : Ash House Barn, Ball Lane, Caton, Lancaster, Lancashire LA2 9QN

The parish council supports the application.

**23/01213/FUL** Proposal : Installation of air source heat pump to the rear Site Address : Oak Cottage, Quernmore Road, Caton, Lancaster, Lancashire LA2 9LX

The parish council has no observations.

**23/00946/FUL** Proposal : Refurbishment of existing farmhouse, demolition of existing extensions and erection of a replacement single storey rear extension, conversion of outbuildings to annexe, conversion of existing barn to a dwelling, erection of 2 new dwellings to the land to the south and 1 new dwelling to land to the north. Site Address : Bridge End Farm, Brookhouse Road, Brookhouse, Lancaster, Lancashire LA2 9NW

The parish council has the following observations. Concerns over access to the site, affordable housing consideration for the village and would welcome the community gain of a wild flower meadow.

**141/23 Accounts and finance.**

**Payments**

Victoria Institute, administration grant (S/O) £800.00

BayTech web hosting (S/O) £60.00

Victoria Institute room hire £23.45

Gill Mason clerk’s expenses £54.51

D Skeldon -war memorial garden maintenance £263.92

C Lennon – hedge strimming £75.00

Kompan – toddler hut removal £540.00

**Receipts**

Donation towards the new flag £100.00

Halton Hydro grant £1500.00

It was resolved that the payments be made.

Proposed by Cllr Wright.

Seconded by Cllr Powell.

**142/23 To consider the update on the Fell View playpark repair and maintenance.**

***Update on the progress of repair and maintenance and quotes received.***

The toddler hut has been removed at a cost of £540.00. It was resolved that the zipwire be repaired at a cost of £1057.65, Cllr Walmsley will order the repairs.

Proposed by Cllr Powell.

Seconded by Cllr Walmsley.

***Additional fundraising for the playpark and CPPAG funds.***

The clerk has sent a recorded delivery letter to CPPAG requesting financial support for the playpark but has had no response. Halton Hydro have awarded a grant of £1500.00 to the playpark refurbishment.

**143/23 To consider any highways and/or footpath matters.**

***To review the current battery operated SpIDS and consider the purchase of a solar powered replacement.***

Lancashire Highways have requested information on the SPiD specification and the siting of the posts. The clerk will send the SPiD specification to LCC.

**144/23 To consider any parish management & maintenance matters.**

***To consider the update on the siting of a bench at the Quernmore Road bus shelter.***

It was resolved that the bench be sited at a cost of up to £120.00.

Proposed by Cllr Boland.

Seconded by Cllr Walmsley.

***To consider the repainting of Hornby Road Car Park white parking lines.***

The village contractor is looking at the equipment and costs needed to lay the white lines and the stencils for the disabled spaces.

***To consider the arrangements for the Christmas Tree light switch on.***

It was resolved to order the 16ft tree at a cost of £145.00 which can be delivered on the 25th November. Refreshments will be served in the VI and the parish council agree to pay for the room hire.

Proposed by Cllr Walmsley.

Seconded by Cllr Gibbons.

***To consider the grass cutting schedule at Fell View.***

The clerk has received a quote for grass cutting from an independent contractor. A further quote for cutting every two weeks with grass collection will be requested.

***To consider and approve the Hornby Car Park lease.***

Lancashire County Council is reviewing the new white lines that have been marked at the car park as they are chalky and lifting. LCC will now go ahead with the lease renewal for the parish council.

**145/23 To consider the report from the Greenway Working Group.**

The contractor still has to order the benches for siting.

**146/23 To consider standing down the finance committee and consider the budget in full council.**

It was resolved to stand down the finance committee and the budget 2024/25 will be reviewed by full council.

Proposed by Cllr Walmsley.

Seconded by Cllr Wright.

**147/23 To consider training courses and costs for councillors.**

Cllr Wright attended the youth empowerment training session. The parish council will consider ways of engaging with the youth and look into the possibility of a youth council for the parish.

**148/23 Reports and correspondence (information only).**

Sustrans update – work will commence on the Greenway on the 20th November.

Station Road caravan update.

**149/23 Date and time of the next parish council meeting.**

Tuesday 12th December at 7pm.

The meeting closed at pm. **Signed …………………………………………… Date………………......**