Caton with Littledale Parish Council

Minutes of the parish council meeting held on 9th November 2021 at 7pm

at the Victoria Institute, Caton.

**Present**:

Cllr Elvis, Cllr Gibbons, Cllr Heywood, Cllr Kynch, Cllr Powell, Cllr Thompson, and Cllr Wright.

**Open forum**

A resident that attended the meeting voiced his concerns over the siting of the static caravan on Station Road. It isn't sited temporarily as the caravan owner has linked up his electric to the land owner’s house so he can live in it, he has put decking edging on the base of his unit and landscaped around the caravan with plants and pots.

The representative for the ‘scheme fighting loneliness’ attended the meeting to provide information on the project to distribute cards to residents who may be on their own or vulnerable. Funding is needed to start the project.

**150/21 To receive apologies for absence.**

Cllr Boland, Cllr Taylor & Cllr Walmsley.

**151/21 To consider and approve the minutes of the meeting held on Tuesday 14th September 2021.**

It was resolved that the minutes be approved and signed by the chairman.

Proposed by Cllr Elvis.

Seconded by Cllr Wright.

**152/21 To receive declarations of interests and dispensations.**

Cllr Gibbons declared an interest in any item regarding the Victoria Institute as a trustee.

Cllr Kynch declared an other interest in any item regarding Fell View playpark as a member of the CLPPAG.

**153/21 To consider the following planning matters and applications.**

21/01291/FUL Proposal : Erection of single storey rear extension and erection of first floor front

extension Site Address : 58 Quernmore Road, Caton, Lancaster, Lancashire, LA2 9NE.

The parish council has no observations.

21/01286/FUL Proposal : Erection of a dwelling (C3) with associated access Site Address : Land

Adjacent To, 3 The Glen, Caton, Lancaster, Lancashire.

The parish council has the following observation:

The four bedroom property scale is too large and imposing for the size of the plot.

**154/21 Accounts and finance.**

**Payments**

**Standing orders**

Victoria Institute, administration grant (S/O) £1000.00

Bridgitte Theunissen-Hughes zipwire lockup (S/O) £50.00

**Cheques**

Gill Mason, clerk’s wages and expenses £651.51

(including remembrance wreath purchase)

Chris Lennon – kissing gate repair £40.00

D Skeldon £246.42

EON £5.89

Proposed by Cllr Elvis.

Seconded by Cllr Gibbons.

**155/21 To consider that the parish council pays for the hire of the hall and kitchen at the VI for refreshments on Remembrance Sunday.**

It was resolved that the parish council will pay for the hire of the hall and kitchen after the memorial service.

Proposed by Cllr Powell.

Seconded by Cllr Elvis.

**156/21To consider the budget & precept working group’s recommendations for the financial year 2022-2023.**

It was resolved that the parish council adopt the budget.

The Victoria Institute Chairman will be asked to provide the accounts.

Proposed by Cllr Elvis.

Seconded by Cllr Thompson.

**157/21 To consider the grass cutting schedule and what the parish requires including the strimming of the potential pollinator patches.**

No update.

**158/21 To consider the request for a grant from Caton Primary School.**

It was resolved that £450 be awarded to Caton Primary School for the trip to France.

Proposed by Cllr Wright.

Seconded by Cllr Powell.

**159/21 Highways and footpaths.**

***To consider the update of the footpath alongside Artlebeck.***

No update.

**160/21 Parish management and maintenance and the village contractor update.**

***Bus shelter maintenance***

The contractor has not started the refurb of the bus shelter due to bad weather.

***Hedge at Hornby Road Car Park***

The hedge has been cut.

**161/21 To consider the updating of the parish council board of honour**.

A quote of £35 per addition was received from a contractor.

The parish council will organise the wording and the dates to be added to the board.

**162/21 To consider the arrangements for the Poor’s Land monies distribution at Christmas 2021.**

No update.

**163/21 To consider what action is needed regarding councillor’s absences due to covid.**

It was resolved that due to health and wellbeing concerns, Cllr Boland will be granted a sabbatical to be reviewed in 6 months.

Proposed by Cllr Heywood.

Seconded by Cllr Elvis.

**164/21 To consider the update on the static caravan on Station Road.**

The enforcement officer is still reviewing the siting of the caravan. The parish council would like a site visit from the officer to look at the size and establishment of the static caravan.

**165/21 Reports and correspondence (information only).**

Cllr Frobisher’s resignation – noted.

**166/21 Date and time of the next parish council meeting.**

Tuesday 14th December at 7pm.

The meeting closed at 8.44pm

**Signed …………………………………………… Date………………......**