

MINUTES OF THE ANNUAL MEETING OF CATON-WITH-LITTLEDALE PARISH COUNCIL HELD AT THE VICTORIA INSTITUTE ON TUESDAY 10th May 2011.

PRESENT: Councillors S Langhorn, J Jackson, Dr DB Coltman, J Parkinson, V Williams, D Nesbitt, V Richards and J Walmsley

11/155 APOLOGIES FOR ABSENCE:

Councillors J Pritchard, CEC Kynch, R Elvis, R Gibbons and County Councillor Mrs S Charles all sent their apologies

10/156 APPOINTMENT OF CHAIRMAN:

Councillor J Pritchard agreed to act as Chairman.

10/157 APPOINTMENT OF VICE-CHAIRMAN:

Councillor Dr DB Coltman was confirmed as Vice-Chairman and proceeded to Chair the meeting

10/158 APPOINTMENT OF REPRESENTATIVES TO SUB-COMMITTEES & OUTSIDE BODIES:

A detailed list with current membership is attached.

10/159 APPOINTMENT OF RESPONSIBLE FINANCIAL OFFICER:

Confirmed as the Clerk.

11/160 OPEN SESSION

No members of the public were present

11/161 MINUTES OF THE PREVIOUS MEETING HELD ON 12th April 2011

The minutes of the previous meeting held on 12th April 2011 were confirmed and signed as a correct record.

11/162 POLICE AND COMMUNITY TOGETHER (PACT).

No report. The Police would be asked to provide a written report if unavailable to attend.

11/163 PLANNING

Applications **Received** :-

11/00330/CU Retrospective application for use of holiday let for agricultural workers dwelling

No Objections	Mr N Brown, Deep Clough, Roeburndale Road, Littledale
11/00305/FUL	Erection of two storey extension and new porch Mr & Mrs Bentley, 54 Hornby Road, Caton
No Objections	
11/00289/FUL	Erection of dormer to side 3 Broadacre Close, Caton
No Objections	

Applications **Approved** :-

11/00116/FUL	Paint store and Office extension Mr DJ Platts, Greenbank Farm, Hornby Road, Claughton
11/00187/FUL	Erection of single storey rear extension Mr M Pye, 50A Artlebeck Road, Caton
11/00148/FUL	Construction of roof over existing silo clamp Mr N Brown, Deep Clough, Littledale
10/01034/LB	Replacement of external door Mr K Murphy, 5 Manor Court, Caton Green
1100217/FUL	Erection of Porch to front Mr & Mrs R Dixon, 9 St Anne's Close, Brookhouse
11/0041/TCA	Fell ash tree Dr Rucklidge, 5 Littledale Road, Brookhouse

11/164 COUNTY & DISTRICT COUNCILLORS REPORTS

There will be no compulsory redundancies at County Hall but there will be cut backs of Directors and staff.

The future of the Moor Platt 'Extra Care' scheme is under review as it is not seen to be commercially viable. The Parish and City Councils will be consulted.

The new City Council meets on 27th May.

11/165 LENGTHSMAN, HIGHWAYS & FOOTPATHS

Lancashire County have agreed to cut grass at Quernmore Road lay by.

Letter sent to residents on Quernmore Road (I understand they have requested the City cut it for them).

There have been reports of nuisance at the Zip Wire on Fell View and complaints of dog dirt and a 'dangerous' dog. The Clerk would check on by-laws etc.

The timing of the lighting on the Millennium Park was being reviewed. The Parish Council will request that proposals are sent for consultation.

11/16 FINANCE

It was resolved to continue with the Co-op as our bankers and to request changes to the signatories.

Audit date set for 30th June - Papers to next meeting - Accounts to Internal Auditor.

Precept £ 29,550 received and banked

There had been a problem with the cheque for the Victoria Institute – they mislaid it. £ 1,000 for Administrator was transferred directly, a replacement cheque is required for other (see below)
A Standing Order for the administrator's fee has been set up.

Proposed Cllr J Jackson, seconded Cllr J Parkinson and **resolved** that the following payments be made:-

Clerk's Salary April & Travel expenses, RB. Alexander	£	478.41
Mr B Postlethwaite, to open/close public toilets, May	£	40.00
Victoria Institute, Meetings (replacement)	£	20.63
Victoria Institute, Coffee Mornings (replacement)	£	60.00
Petty Cash Transfer	£	50.00
Fairclough & Woodruff Ltd, Toilet repair	£	97.20
Victoria Institute – meetings	£	37.13
BT – Clerks telephone	£	61.39

Parish Projects

Income

LEF Grant £ 30,000

Payments

Pennine Playgrounds- Final Invoice, less retention £ 6,500	£	568.25
Business Efficiency Partnership – CDM Fee	£	2,400.00

11/167 PUBLIC TOILET CONTRACT

Contract for Public Toilet – It was agreed to accept Simply Clean's renegotiated rate of £ 36.75/month (last year £35)
Awaiting annual funding from Lancaster City Council.

11/168 INSURANCE

Renewal quotation - Existing Insurer Aon £ 2,568.46
Alternative quote on like for like - Zurich Insurance £ 1,447.18 including personal accident cover for Councillors)
It was resolved to change to Zurich from the renewal date 1st June 2011.

11/169 TWINNING VISIT

It was decided that the Parish Council will provide a Reception for the visitors from Socxs on Sunday 12th June prior to dinner. An English theme, Pimm's & Fruit Punch would be provided.
All Councillors are welcome.

11/170 THE GLEN PUBLIC OPEN SPACE

There had been a re-emergence of camping problems. Police were notified. Lancaster City Council have not provided a gate or signs as requested last year. It was agreed to press for more action from them.

11/171 EMERGENCY PLANNING

Following presentation on the Emergency Planning proposal at the Parish Assembly, it was agreed we contact the City Council Emergency Planners and ask if there was a role for the Parish Council. There was concern about causing unnecessary distress to residents and keeping records up to date.

11/172 REPORTS OF MEMBERS ON OUTSIDE BODIES

Twinning – Murder Mystery Dinner - Sat 14th May. Tickets £ 25 still available
Victoria Institute – Wine Tasting Event Sat 3rd December

11/173 LALC AND CORRESPONDANCE

Please request from Clerk if interested

New Clerks and Councillors Courses

Heysham M6 Link Consultation Tuesday 14th June The Centre@Halton 2.30-7.30pm

11/174 ITEMS / DATE OF NEXT MEETING – Tuesday 14th June 2011. Agenda closes 9th June 2011

The meeting closed at 8.45pm.