

**MINUTES OF A MEETING OF CATON-WITH-LITTLEDALE PARISH COUNCIL  
HELD AT THE VICTORIA INSTITUTE ON TUESDAY 11<sup>th</sup> May 2010.**

**PRESENT:** Councillors S Langhorn, M Williams, V Williams Dr DB Coltman, R Elvis,  
CEC Kynch, J Pritchard, PM Quinton, J Parkinson, R Gibbons & J Jackson.  
PC Carl Wood attended by invitation

10/170 APOLOGIES FOR ABSENCE:

Councillor P Marshall and County Councillor Mrs S Charles sent their apologies.

10/171 APPOINTMENT OF CHAIRMAN:

Councillor S Langhorn was elected as Chairman.

10/172 APPOINTMENT OF VICE-CHAIRMAN:

Councillor Dr DB Coltman was confirmed as Vice-Chairman.

10/173 APPOINTMENT OF REPRESENTATIVES TO SUB-COMMITTEES &  
OUTSIDE BODIES:

A detailed list with current membership is attached.

10/174 APPOINTMENT OF RESPONSIBLE FINANCIAL OFFICER:

Confirmed as the Clerk.

10/175 OPEN SESSION

A local resident attended to bring to the Parish Councils attention the problems with youths misusing the Glen Open Space which borders her property. The youths had constructed a BMX cycle track complete with ramp and had camped overnight on several occasions causing disturbance into the early hours.

It was agreed that this was unacceptable, that the Police would monitor the situation and talk to the youths involved and that the Parish Council would urge Lancaster City Council, who are responsible for the area, to remove the ramp and provide gates and a sign prohibiting this use of the area which was intended as a peaceful place for public access.

Retention of the access from Broadacre View would be looked into.

10/176 MINUTES OF THE PREVIOUS MEETING HELD ON 13<sup>th</sup> April 2010

The minutes of the previous meeting held on 13<sup>th</sup> April were confirmed and signed as a correct record.

## 10/177 POLICE AND COMMUNITY TOGETHER (PACT).

A number of crimes had been reported including coping stones stolen from Denny Beck (detected), an incident of indecent exposure by a male at Bull Beck car park, feeders stolen from a farm, registration plate taken from a motorbike, an incident of illegal fishing at Gresgarth and a garage entered although the property had been returned. There was an assault on Fell View but no official complaint was made.

The Police are conducting night time operations leading up to the Appleby Horse Fair. Offenders are involved in cleaning up graffiti around the village.

The Parish Council agreed to help produce a letter to be given to motorists caught speeding in the Parish.

## 10/157 PLANNING

Applications **Received** :-

- 10/00302/CU Change of use and conversion of Youth Club to office and store room  
Mr G Baines, Caton Youth Club, Copy Lane, Caton  
No objections, however we would ask if the Building is listed
- 10/00336/FUL Erection of rear dormer window  
Miss K Addis & Mr D Kyle, 10 Broadacre Place, Caton  
No objections
- 10/00352/FUL Erection of dormer extension to rear  
Mr M Woods, 12 St Annes Close, Brookhouse  
No objections
- 10/00421/FUL Erection of rear extension  
Mr & Mrs Ward, 53 Brookhouse Road, Caton  
Request that the height be no greater than the existing to minimise impact on neighbours
- 10/00085/FUL Appeal Erection of single storey extension  
Udale Barn, Littledale  
Agreed to provide a letter supporting the appeal

Applications **Approved** :-

- 10/00182/FUL Erection of ground floor extension to rear  
Mr & Mrs Royle, 16 Artlebeck Road, Caton
- 10/00041/FUL Demolition of garage, erection of single storey extension and garage.  
Ms F Alken, 47 Caton Green Road, Brookhouse
- 09/01114/FUL Erection of Toilet Block  
Littledale Scout Camp.
- 10/00104/FUL New Play Equipment  
Fell View Play Area, Caton

## 10/179 COUNTY &amp; DISTRICT COUNCILLORS REPORTS

The City Council has a new Mayor – Councillor Wade.

## 10/180 LENGTHSMAN, HIGHWAYS &amp; FOOTPATHS

A report on the jobs completed by the Lengthsman was given. The cycle racks had been painted, benches cleaned and treated, grass cutting at kingfisher and the Mill Race and cutting back grass edges on Millennium Park. Pointing of the Fishstones next !

There was some litter opposite Bull Beck car park.

A check on the condition of the property would be made prior to the next meeting.

## 10/181 VICTORIA INSTITUTE FUNDING

A discussion was held on the future of the Victoria Institute and ways of funding for the present Rural Support Worker whose grant funding has ceased. It was explained that the RSW was important for the day to day running of the Victoria Institute, that committee members had to take on more responsibility, were increasingly more difficult to recruit and that ways of increasing the Institute's income had been investigated. Outside funding, possibly through the Parish Council, was seen as the only way of maintaining the RSW in the long term.

It was agreed that maintaining a vibrant Victoria Institute was important for the village but that the views of the 'Village' would be sought, initially through the Parish Assembly meeting, prior to any decision by the Parish Council.

## 10/182 GRANTS

It was **resolved** to pay a grant of £ 750 to St Paul's Church towards the upkeep of the Parish graveyard and it was **resolved** to pay a grant of £ 750 to the Library Trust towards the rental of the room from the Victoria Institute.

## 10/183 ACCOUNTS AND AUDIT

Draft accounts were presented which would be made available at the Parish Assembly. The Audit date is 2<sup>nd</sup> July and Mrs P Cresswell has agreed to act as the Internal Auditor

## 10/184 FINANCE

The Precept £ 21,350.00 and Toilet Fee £ 2,000 have been received and banked.

Proposed Cllr J Pritchard, seconded Cllr C Kynch and **resolved** that the following payments be made:-

Clerk's Salary April & Travel expenses, RB. Alexander	£	466.30
Mr B Postlethwaite, to open/close public toilets, May	£	40.00
Lancaster City Council, Cleaning shelters Jan, Feb, March	£	65.21
WH Inman Ltd, car park lighting	£	127.49
Eon, Car park electricity supply	£	9.03
Aon, Insurance	£	1,419.43
Victoria Institute, Meetings	£	16.25
Victoria Institute, Coffee Mornings	£	65.00
Hornby-with-Farleton Parish Council, Lengthsman	£	2845.00
BT, Clerks telephone	£	59.93

## 10/185 FELL VIEW

It was reported that Planning permission had been granted and that Letters re VAT, Accountable body, future maintenance etc. have been produced to support Stage 2 Lottery Application. Written clarification on VAT status has been sought from HMR&C. This is required before we can submit claims for repayment.

Insurance Costs: currently the play equipment is not insured for all risks. Cover can be provided for any new equipment at a cost of approx £ 2,000 per annum for equipment valued at £ 150,000. It was agreed that further information of the insurance requirements of the grant funders would be sought

## 10/186 PARISH TRANSPORT PROJECT.

It was reported that the Police have agreed to deploy an additional Spid.

County have agreed to additional sites, details attached. County will mount them however we need to provide backing boards.

It was agreed to purchase 1 No Clever SpID at a cost of £ 3,019, an additional mounting board at £ 45 and a basic dedicated laptop to download, manipulate data and produce reports up to a maximum cost of £ 250.

The Clerk would inform Hornby and Claughton Parish Councils of this new equipment and monitoring sites.

## 10/187 REPORTS OF MEMBERS ON OUTSIDE BODIES

Victoria Institute – The projector had been mislaid. Did anybody have any information ?

## 10/188 PARISH ASSEMBLY

It was confirmed that the Parish Assembly would be held on Thursday 20<sup>th</sup> May 7.30 Venue Victoria Institute.

Items for discussion ‘The Victoria Institute is at Risk’ and ‘Fell View Play Area’

## 10/189 LALC AND CORRESPONDANCE

##### Please request from Clerk if interested #####

Community Engagement Conference Chipping Village Hall 22<sup>nd</sup> May 10.00-3.00  
LALC visit to Lancaster Castle, 10/10/2010. Tickets need to be booked limited supply.  
LALC Autumn Conference details

10/190 ITEMS / DATE OF NEXT MEETING – Tuesday 8<sup>th</sup> June 2010. Agenda closes 3<sup>rd</sup> June

The meeting closed at 9.50 pm.