Caton with Littledale Parish Council

Minutes of the parish council meeting held on Tuesday 8th March 2022

at 7pm at the Victoria Institute, Caton.

**Present**:

Cllr Boland, Cllr Elvis, Cllr Gibbons, Cllr Kynch, Cllr Powell, Cllr Thompson, Cllr Walmsley and Cllr Wright.

**Open Forum**

No public present.

**30/22 To receive apologies for absence.**

Cllr Heywood, Cllr Taylor, Lancaster City Cllr Joan Jackson and LCC Cllr Maxwell Scott.

**31/22 To consider and approve the minutes of the meeting held on Tuesday 8th February 2022.**

It was resolved that the minutes be approved and signed by the vice chairman.

Proposed by Cllr Elvis.

Seconded by Cllr Wright.

**32/22 To receive declarations of interests and dispensations.**

Cllr Walmsley declared an interest in any item regarding Caton St Paul’s School.

Cllr Wright declared an interest in any item regarding Caton Primary School.

Cllr Gibbons declared an interest in any item regarding the Victoria Institute as a trustee.

Cllr Kynch declared an other interest in any item regarding Fell View playpark as a member of the CLPPAG.

**33/22 To consider the following planning matters and applications.**

22/00136/FUL Proposal : Part retrospective application for the erection of an agricultural storage building and associated hardstanding and access track. Site Address : Lower Barn, Littledale Road, Littledale, Lancashire.

The parish council would welcome the use of traditional materials on the storage building.

22/00102/FUL Proposal : Installation of two Air Source Heat Pumps to the south elevation, installation of two electric vehicle charging points and associated external paving and lighting Site Address : Brookhouse Old Hall, Brookhouse Road, Brookhouse, Lancaster, Lancashire.

The parish council has no observations.

**34/22 To consider the payment of £80.00 for waste permits for the war memorial bins.**

It was resolved that the payment for the waste permits be made.

Proposed by Cllr Gibbons.

Seconded by Cllr Elvis.

**35/22 Accounts and finance.**

**Payments**

**Standing orders**

Victoria Institute, administration grant (S/O) £1000.00

Bridgette Theunissen-Hughes zipwire lockup (S/O) £50.00

**Cheques**

Gill Mason, clerk’s wages and expenses £642.02

Waste permits £80.00

It was resolved that the payments be made.

Proposed by Cllr Gibbons.

Seconded by Cllr Elvis.

**36/22 To consider the renewal of the Hornby Road Car Park lease.**

No update.

**37/22 To consider the survey on outdoor leisure facilities.**

This item will be carried to the next meeting where the parish council can review the responses from the survey and the full report.

**38/22 Highways and footpaths.**

***Artlebeck footpath update***

Cllr Kynch informed the parish council that the PROW delivery grant scheme will be available this year and there maybe be funding available for projects to create circular walking routes.

The clerk was asked to write to the planning department to ensure that footpaths that are encroached on by new developments are reinstated by the developers once building has finished.

Councillors were asked to submit their ideas on what footpaths may need maintenance in the village.

**39/22 Parish management & maintenance and the village contractor update.**

The parish council thanked Mr Akrigg for the bench repair and maintenance.

The village contractor has submitted a detailed list of costings for bench and bus shelter repair and maintenance. It was resolved that three polycarbonate sheets are purchased for the bus shelters.

Proposed Cllr Powell.

Seconded Cllr Wright.

The parish council would like to see samples of Larch wood for the bench repairs and a colour chart of wood stain before a decision is made.

**40/22 To consider the report form the Environment Working Group.**

The working group had meetings with Tim Blythe, County Countryside Services Manager and Erica Sarney to discuss areas with potential for tree planting along the Millennium Way and The Lune Valley Community Land Trust to explore opportunities for joint working and co-operation around environmental issues and projects.

Appropriate sites for tree planting would be:

* South side of M.W. (in front of Catholic Church land) – 15-20 native upright species, preferably with berries.
* Area of scrub by Artlebeck – potential for ‘community orchard’ after land is cleared.
* Bargh site to Holme Lane (south side) – scope exists between existing trees.
* The stretch from Holme Lane to M.W. end was not seen as suitable despite several losses during recent storms.

Suitable trees would be:

Birch, Rowan, Oak and types for underplanting include Holly, Hazel, Yew.

An extension of the Millennium Way project suggested by Tim Blythe was of much interest to The Lune Valley Community Land Trust and there is scope for joint bid/working should such a project be approved.

It was thought that initiatives to provide information to residents about issues such as reducing household carbon footprint, insulation, recycling, composting would be of value to those wishing to take personal action. The Lune Valley Community Land Trust will contact Lancaster City Council Representatives to investigate what resources and materials might be available and to hopefully work jointly on the project.

The working group will conduct a survey of the Millennium Way from Holme Lane to Crook of Lune to identify further areas for enhancing the environment to include such as tree planting, seating, information/interpretation boards for an established wildflower meadow.

**41/22 To consider the request for the parish council to walk in the gala parade from the Caton Gala Committee.**

The parish council will participate in the gala parade and will ask if an information stall can be placed on the show field. The parish council will also ask if a councillor can join the committee after the next gala committee AGM.

**42/22 Reports and correspondence (information only).**

Duty of Care Transfer note.

Planning Contravention Notice – Station House.

**43/22 Date and time of the next parish council meeting.**

Tuesday 12th April 2022 at 7pm.

The meeting closed at 8.12pm

**Signed …………………………………………… Date………………......**