

**MINUTES OF A MEETING OF CATON-WITH-LITTLEDALE PARISH COUNCIL
HELD AT THE VICTORIA INSTITUTE ON TUESDAY 8th June 2010.**

PRESENT: Councillors S Langhorn, M Williams, V Williams Dr DB Coltman, R Elvis,
CEC Kynch, J Pritchard, PM Quinton, P Marshall, R Gibbons & J Jackson.

10/191 APOLOGIES FOR ABSENCE:

Councillor J Parkinson, PC Carl Wood and County Councillor Mrs S Charles sent their apologies.

10/192 OPEN SESSION

The possibility of Allotments off Broadacre were discussed. The City Council have agreed to lease them to the Parish Council for a 'peppercorn' rent. The Allotment Society would see if they were still interested. Access and Planning would still require investigation.

There was a possibility of some other land in Caton, but discussions were at an early stage.

10/193 MINUTES OF THE PREVIOUS MEETING HELD ON 11th May 2010

The minutes of the previous meeting held on 11th May were confirmed and signed as a correct record.

10/194 MATTERS ARISING FROM PARISH ASSEMBLY

- a) Cleanliness of Village Toilet. On inspection this was not considered to be a problem.
- b) Lancaster Guardian Correspondent. Information could be forwarded for inclusion.
- c) Youth Club Assets. The situation would be investigated.

10/195 POLICE AND COMMUNITY TOGETHER (PACT).

No report

10/196 PLANNING

Applications **Received** :-

None

Applications **Approved** :-

10/00098/FUL Removal of Bay window and erection of single storey orangery
Woodfield House, Moorhouse Road, Brookhouse

- 10/00080/CU Change of use of domestic garage to form office accommodation
Mr S Leigh, Littledale Hall, Littledale
- 10/00272/FUL Construction of new pitched roof over existing rear extension
Mrs Z Longhorn, 3 Artlebeck Road, Caton

Appeal **Rejected** :-

Construction of extension
5 Manor Court, Caton Green

10/197 COUNTY & DISTRICT COUNCILLORS REPORTS

Lancashire County Council had changed some structures.
Lancaster City Council had lost some senior post in their restructuring. The Town Hall had been flooded.

10/198 LENGTHSMAN, HIGHWAYS & FOOTPATHS

An inspection of Council property had been undertaken and the following were brought to the Council's attention :-
Car Park, White lines and double yellow line fading require renewing.
Seats- Problems Littledale Road, opposite Barghes garage, Lancaster Road, War Memorial, refix library seat and clean new seat outside Victoria Institute.
Door problems on litter bins and Public Notices need removing.
Cycle Racks outside old Library require attention. Investigate transfer of responsibility to PC.
Lancaster Road Bus Shelter had been painted Police/Community Payback ?
Trees in the planters on Sycamore Road were getting a bit big. Advice was required as to how to proceed.

The Wall at the top end of Holme Lane had been damaged, possibly because of incorrect directions given by Sat Nav.

10/199 RISK ASSESSEMENT

The Council has considered all risks to the Parish Council and have taken the necessary actions to minimize them and have put in place insurance etc. against them.

10/200 AUDIT AND ACCOUNTS

Annual Accounts were approved and the Annual Governance Statement completed and approved.
The Internal Audit has been completed and signed off.
Documents will be sent off for the Audit date - 2nd July.

10/201 FINANCE

Proposed Cllr P Quinton, seconded Cllr R Elvis and **resolved** that the following payments be made:-

Clerk's Salary May & Travel expenses, RB. Alexander	£ 466.30
Mr B Postlethwaite, to open/close public toilets, June	£ 40.00
Simply Clean, Cleaning of Public Toilet 10.05.10-06.06.10	£ 164.50
Simply Clean, Cleaning of Public Toilet 07.06.10	£ 164.50
Chairman's Allowance,	£ 100.00
Victoria Institute, Meetings	£ 29.25
Victoria Institute, Coffee Mornings	£ 52.00
Parish Transport Account	
CA Traffic Ltd, SpID	£ 3,600.21
Amazon Uk, Lap top computer, Refund RB Alexander	£ 235.88
Maplin, Computer cable, Refund RB Alexander	£ 22.97

10/202 FELL VIEW

After discussion it was agreed not to provide additional football goal posts or extra areas for children to play. The Young Person's Leisure Club will hopefully be up and running by mid July.

The Stage 2 Lottery bid for the Refurbishment project for the Play Area has been submitted. Final approval is expected for end August.

10/203 VICTORIA INSTITUTE FUNDING

Councillors S Langhorn, D Coltman and V Williams declared an Interest.

Following discussions at the Annual Parish Assembly and elsewhere it seemed that there was a positive response from the Village to maintain the Victoria Institute. Retention of the Rural Support Worker was seen as essential and the role would be extended to take bookings for the Lunesdale Young Person's Club. A full job description and business plan would be produced.

The Parish Council **resolved** that 'in principle they would support the funding of the Institute up to a sum of £ 12,000 per annum from April 2011 and the Parish Council would work with the Victoria Institute to look at the long term sustainability and costs.' The community would be informed through the Link. Any funding would be paid monthly and would go towards the costs of employing an Administrator.

10/204 FISH STONES

Pointing of the Fish Stones is required. A suggestion to dig out the silted up beck and replant would be considered next time. Estimated costs were considered to be £ 200.

10/205 REPORTS OF MEMBERS ON OUTSIDE BODIES

Twinning Group. A very successful trip of 17 adults and 5 children to Socx had recently taken place. The children took part in a football competition and had been part funded by Lunesdale Rotary Club. The French had provided a Civic Reception and the British Legion had laid a wreath in association with the Village of Caton. Plans are underway for a return visit from the French next year. The group now have a Facebook page and there will be a wine/photo evening on June 24th 7.30 pm VI Tea Room.

10/206 LALC AND CORRESPONDANCE

The LALC Meeting had been held in Halton Community Centre. There had been items on the updating of War Memorials, Building of affordable housing in conjunction with Social Housing Trusts. It was noted that Lancashire County Council were making a real effort to involve Parish Councils.

Please request from Clerk if interested

Prohibition on stopping on School Entrance Markings Order

10/207 ITEMS / DATE OF NEXT MEETING – Tuesday 13th July 2010. Agenda closes 8th July 2010

Fish Stones replanting.

The meeting closed at 9.40 pm.