

**MINUTES OF A MEETING OF CATON-WITH-LITTLEDALE PARISH COUNCIL
HELD AT THE VICTORIA INSTITUTE ON TUESDAY 12th June 2007**

PRESENT: Councillors PM Quinton, J Pritchard, R Gibbons, R Elvis, V Williams, S Langhorn, J Jackson, P Marshall and J Parkinson.
PCSO Peter Woods attended by invitation.

07/084 APOLOGIES FOR ABSENCE:

Councillor M Williams, Dr DB Coltman and CEC Kynch sent their apologies.

07/085 OPEN SESSION

Several members of the public were present to discuss the possible Twinning with Socx. It was agreed that the recent visit had been a huge success and that the representatives from Socx were very keen to twin with Caton and Brookhouse. It was agreed that a committee separate but supported by the Parish council be formed to take things forward and arrange a return visit in October. Mrs Ruth Gibbons agreed to set up the Committee.

The Clerk would arrange to get e-mail addresses for the Primary School in Socx and forward them to the Village schools so they could start making contact.

07/086 MINUTES OF THE PREVIOUS MEETING HELD ON 8th MAY 2007

The minutes of the previous meeting held on 8th May were confirmed and signed as a correct record.

07/087 MATTERS ARISING

The Clerk reported the following :-

07/078 Wind Farm Roads etc. The new owners are actively progressing the reinstatement of the roads and verges.

The Official Opening will be on Saturday 23rd June

07/061 Fell View Project. Groundworks are going to work up a scheme and submit grant applications for the project. The lease of Fell View will need to be re-negotiated as it has to last for a minimum of ten years.

07/ Electrical Sub stations have been tidied up

07/ Wooden telegraph pole outside Moor Platt. This will be used for CLEO Broadband and all permissions required have been obtained. The Clerk was asked to write and request that Parish Councils be also informed of any work taking place under these arrangements.

07/078 Bins. New and replacement bins will be installed in the next week or two. The County Council will also be asked about the bins on the Millennium Park

07/088 POLICE AND COMMUNITY TOGETHER (PACT).

Crimes have mainly been ‘anti-social behaviour’ with youths and problems with mini-motorbikes. There is a ‘Loop Patrol’ from Lancaster when they are not busy. They can be contacted through Lancaster Police Station.

The neighbourhood watch area at Hawthorn Avenue has been set up and signs are being progressed. Any area can ask to set up as a Neighbourhood watch area – just need an organiser in the area and contact the Police.

Parking problems at the Crook O’Lune will be passed onto the City Council for enforcement. The Police will be enforcing parking restrictions by the Zebra Crossing. Railings may deter people from parking to nip into the shops.

A car parked in a dangerous position on Quernmore Road will be investigated.

07/089 CODE OF CONDUCT

It was **resolved** to adopt the Model Code of Conduct for Parish Councillors with clause 12(2) .

07/090 PLANNING

The Following Applications had been **received**:-

07/00660/FUL Extension to form upper storey bedroom and dormer
Mr & Mrs Barratt, 1 Vicarage Avenue, Brookhouse.

No objections, subject to neighbours comments

07/00678/FUL Re-build and enlarge barn/farm storage building
Mr AP Dickinson, Greenholes Barn, Roeburndale Road, Littledale

Questioned the high specification for an agricultural building. Use to be restricted to agriculture only. No objections to renovation

07/00672/OUT Outline Planning Application for redevelopment of Canal Corridor
North Site, Lancaster

For information only.

07/00728/FUL Erection of two storey rear extension
Mr A Crossly, Linton House, Lancaster Road, Caton

No objections

The Following Applications had been **granted** :-

07/00142/FUL Installation of Dormer window and replacement of rooflight
Mr & Mrs B Evans, 4 Artlebeck Road, Caton

07/00348/FUL Construction of Front and Rear Dormers
Mr & Mrs Drinkall, 8 Vicarage Avenue, Brookhouse

07/00395/FUL Demolition and reconstruction of part of garage

07/00404/FUL	Mr R Sutton, 57 Broadacre, Caton Erection of Porch extension to side
07/00432/CU	Mr A Bruce, 3 Hawthorn Close, Brookhouse Conversion of Barns to holiday accommodation
07/00433/LB	C&N Shearing Ltd, Deep Clough, Roeburndale Road, Brookhouse
07/00587/FUL	Erection of porch Mr & Mrs Botham, 1 Sycamore Road, Brookhouse
Tree Preservation Orders	Crook O'lune Caravan Park Felling of two trees and replacements

The Following Applications had been **refused** :-

07/00399/ADV	Erection of Road Safety Display Board Bull Beck Picnic Site, Caton
07/00441/FUL	Erection of rear porch extension
07/00443/LB	Mr & Mrs D Walmsley, Moorlands, Brookhouse

07/091 COUNTY & DISTRICT COUNCILLORS REPORTS

The City Council Cabinet has been formed on the basis of proportional representation and portfolio holders have been appointed.

Overview and Scrutiny are looking at Canals and Heritage issues.

07/092 LENGTHSMAN, HIGHWAYS & FOOTPATHS

It was agreed to 'renovate' the bus shelter at the Victoria Institute upto a maximum cost of £ 1,500 to be paid from the Parish Transport Project funds. Ideally glass panels with green or stainless lower panels.

07/093 RISK ASSESSMENT

The Financial and other Risks associated with the Council were considered and it was agreed that adequate insurance cover was in place.

Council property had been visually inspected (every six months) and condition noted in the Property Book.

07/094 ACCOUNTS AND AUDIT

Accounts are attached. They need to be approved and the Annual Governance Statement completed.

07/095 FINANCE

Vat refunds received and banked (£ 1,401.64)

(Cllr Mrs J Jackson declared an interest and left the meeting)

It was agreed to make a Donation of £ 50 to the Lune Habitat Group

It was agreed to pay the Chairman's Allowance of £ 125

It was further agreed to uprate the casual users petrol allowance to 55.8p/mile (from 52.7p) as recommended by NALC

Proposed Cllr Quinton, seconded Cllr V Williams and **resolved** that the following payments be made:-

Clerk's Salary May & Travel expenses, RB. Alexander (Note £ 86.25 Tax has been deducted, payable annually to the Inland Revenue)	£	327.93
Mr B Postlethwaite, to open/close public toilets, June	£	30.00
Victoria Institute, Room Rental	£	42.50
Victoria Institute, Coffee Mornings	£	220.00
Viking Direct, Stationery	£	84.44
Lancaster City Council, Grounds Maintenance	£	245.07
J Pritchard, Chairman's Allowance	£	125.00
Lune Habitat Group, Donation	3	50.00

07/096 STATION ROAD

A Statutory Declaration has been prepared and authority was given for the Clerk to sign on behalf of the Parish Council. This should be enough to enable registration of the land at the Land Registry. We will then be able to enter into an access agreement with the developers of Moor Platt.

07/097 TWINNING

As discussed in the Open Session at the start of the meeting Mrs Ruth Gibbon agreed to Chair a Village Twinning Committee and would arrange an inaugural meeting with interested parties. A grant of £ 200 had been received from the Lancaster International Twinning Society towards the costs involved in the recent visit from representatives of Socx.

07/098 PUBLIC TOILET

It was agreed that we change the Opening hours of the Public Toilet to include Sundays and Bank Holidays. Mr Postlethwaite is in agreement and it was resolved to increase the 'pay' to £ 40 per calendar month. Anew sign was to be obtained.

07/099 REPORTS OF MEMBERS ON OUTSIDE BODIES

It was reported that a Constitution for the Library had been agreed. The three Trustees are Stuart Langhorn, Barbara Dearnley and Pat Quinton. The Library official opening hours are Tues & Fri – there are plenty of books but we need more users. Excess books had been sold at the Gala and a consultation has been agreed with the County Council and proposal should be available in July.

Officers had been appointed to the LPTC and they were undertaking a review of the Community Strategy Documents.

07/100 LPTC AND CORRESPONDANCE

Please request from Clerk if interested

Lancaster Design Awards – Nominations by 15th June
Mayor's Sunday 17th June
Lancashire Police Authority Meeting Vict. Inst. Tuesday 12th June
LPTC AGM Sat Nov 3rd 10.30 County Hall, Preston
Parish Charter Meeting 25th June 7.30 Lancaster Town Hall

07/101 ITEMS / DATE OF NEXT MEETING – Tuesday 10th July 2007. Agenda closes 5th July

Library Grant
Storage of Council Documents (Archives)

The meeting closed at 9.45 pm.