

Caton with Littledale Parish Council

Minutes of the parish council meeting held at the Victoria Institute on Tuesday 14th January 2020 at 7.15pm.

Present:

Cllr Elvis, Cllr Gibbons, Cllr Heywood, Cllr Kynch, Cllr Powell, Cllr Skeldon, Cllr Walmsley (vice – chairman) and Cllr Whitehead.

G Mason - clerk to the parish council.

One member of the parish.

Cllr Joyce Pritchard.

20/1 Apologies for absence.

Cllr Huddleston, Cllr Paine (chairman) and Cllr Thompson.

20/2 To consider and approve the minutes of the meeting held on Tuesday 10th December 2019.

It was resolved that the minutes be approved and signed by the vice- chairman.

Proposed by Cllr Elvis.

Seconded by Cllr Gibbons.

20/3 Declarations of interests and dispensations.

Cllr Powell and Cllr Gibbons declared an interest in any agenda item referring to the Victoria Institute as trustees.

Cllr Kynch declared an interest in any agenda item referring to Fell View Playpark as a trustee of the playpark action group.

20/4 Open forum.

The resident that attended the meeting reported that the volume and speed of traffic on Quernmore Road since the Bay Gateway opened is dangerous, there are no speed limit signs and would like the parish council to help.

20/5 Planning matters and applications.

19/01421/FUL Proposal : Erection of a single storey rear extension For : Mr Anderson Site Address : 168 And 170 Brookhouse Road, Brookhouse, Lancaster, Lancashire, LA2 9NX.

The planning application has already been granted.

20/6 Accounts and finance.

Payments

Standing orders

Victoria Institute, administration grant (S/O) £1000.00

Bridgitte Theunissen-Hughes zipwire lockup (S/O) £50.00

Cheques

Gill Mason, clerk's wages £588.46 and expenses £46.61 £635.07

Victoria Institute room hire £24.75

Victoria Institute room hire (Remembrance Day) £64.75

Victoria Institute room hire – NP £18.00

J Walmsley – stamp reimbursement £6.10

Glasdon litter bin purchase £353.72

Georgina Peacock – playpark refurb design

£455.00

It was resolved that the above payments be made.

Proposed by Cllr Skeldon.

Seconded by Cllr Whitehead.

20/7 Public toilet locking update.

No update.

20/8 Highways and footpaths.

The clerk was asked to contact the police and LCC Highways to request a review of the speeding traffic on Quernmore Road.

Cllr Walmsley has sent before and after photographs to LCC of the damage to Sycamore Road due to the housing development.

Littledale Road has had resurfacing work for the potholes, but there are still potholes left to do. The drains also need to be cleared to stop the flooding which has caused the potholes.

The Millenium Path from Bull Beck onwards needs road sweeping as it is full of mud.

20/9 Parish management and maintenance.

Play park refurbishment and design update

The clerk has received the Lancaster City Council Playground Inspection Report. A copy will be left in the VI for councillors to look at. The clerk will check what the risk ratings are with public realm.

Village contractor update

Non slip grip has been attached to the steps of the zipwire for safety reasons.

The flagstones in the war memorial garden will be laid when the weather is drier.

Replacement litter bins at war memorial garden

The clerk will order the new bin for the garden.

Parish map replacement

The parish council would like an external grant to pay for the map replacement and for a resident to volunteer to take on this project. An article will be placed in The Link.

20/10 To consider the draft budget and agree on the precept amount for 2020/2021.

It was resolved that the parish council adopt the budget and set the precept at £34448.14 which is rate of £31.65 at Band D and a 4% increase.

Proposed by Cllr Skeldon.

Seconded by Cllr Whitehead.

(7 in favour: 1 abstention)

20/11 To consider the parish council's internal correspondence and email procedure.

It was resolved that councillors should consider the content of their emails before circulating them to the rest of the parish council.

Cllr Kynch requested that the clerk posts her paper-copies of all the correspondence received by email, as she does not receive emails from the clerk and does not want to create a new email account to resolve this. The clerk agreed that one package with the agenda, minutes and all correspondence will be sent monthly to Cllr Kynch.

20/12 Reports and correspondence (information only).

Poors land report – noted.

LALC training schedule – noted.

Blackburn Cathedral carol service invite – noted.
Buckingham Palace garden party invite – noted.
Hornby Pool newsletter – noted.
Sustran consultation information and steering group representative request – noted.

20/13 Date and time of the next parish council meeting.

Tuesday 11th February 2020 at 7.15pm.

The meeting closed at 9pm

Signed **Date.....**