Caton with Littledale Parish Council

Minutes of the parish council meeting held on

Tuesday 14th June 2022 at 7pm at the Victoria Institute, Caton.

**Present**:

Cllr Boland, Cllr Elvis, Cllr Kynch, Cllr Powell, Cllr Walmsley, Cllr Wright, Cllr Heywood, Cllr Taylor.

One member of the public.

**Open Forum**

A representative from the Caton Sports Association informed the parish council that the committee are trying to build links with the community. Girls and boys are using the facilities regularly.

The lease fees have risen but a 20 year lease has been awarded. Two nights per week the clubhouse is used for a youth club.

The association will be looking for grants to extend the use of the areas so it can be used by the community.

**79/22 To receive apologies for absence.**

Cllr Gibbons.

**80/22 To consider and approve the minutes of the meeting held on Tuesday 10th May 2022**

It was resolved that the minutes be approved and signed by the chair.

Proposed by Cllr Walmsley.

Seconded by Cllr Powell.

**81/22 To receive declarations of interests and dispensations.**

Cllr Walmsley declared an interest in any item regarding Caton St Paul’s School.

Cllr Wright declared an interest in any item regarding Caton Primary School.

Cllr Kynch declared an interest in any item regarding the Fell View Playpark as a member of the CLPPAG.

**82/22 To consider the update on the clerk’s vacancy and the clerk’s back pay.**

It was resolved that the parish council makes the back payment.

Proposed by Cllr Walmsley.

Seconded by Cllr Elvis.

There have been no applications received for the clerk’s vacancy. It was resolved that the vacancy is readvertised at points 8/9 and the hours are between 12-16.

Proposed by Cllr Walmsley.

Seconded by Cllr Taylor.

**83/22 Accounts and finance.**

**Payments**

**Standing orders**

Victoria Institute, administration grant (S/O) £800.00

Bridgette Theunissen-Hughes zipwire lockup (S/O) £50.00

**Cheques**

Gill Mason, clerk’s wages and expenses £710.35

G Mason – litter pickers reimbursement £28.49

Victoria Institute Room hire £51.60

War Memorial Garden maintenance £258.75

R Griffiths – Internal auditor £150.00

J Taylor - Gala expenses reimbursement £11.54

M Wright – LALC seminar reimbursement £30.00

C Lennon – village contractor / bench maintenance £450.00

It was resolved that the payments be made.

Proposed by Cllr Elvis.

Seconded by Cllr Walmsley.

**84/22 To consider the renewal of the Hornby Road Car Park lease.**

The parish council would like a site visit from LCC Estates to look at the damage made to the car park from the tree roots on LCC land before the lease is signed.

**85/22 To consider the end of financial year audit and resolve for the chair to sign the documentation.**

It was resolved that the documentation be signed.

Proposed by Cllr Heywood.

Seconded by Cllr Walmsley.

**86/22 To consider any highways and / or footpath matters.**

There are five hedges in the parish which need cutting back. The clerk will contact the residents again to request the hedges are strimmed.

The responses from the gala regarding footpaths and highway issues will be collated by Cllr Walmsley and Cllr Boland.

**87/22 To consider any parish management & maintenance matters and receive the village contractor update.**

No update.

**88/22 To consider the request for Station Rd wayleave from B4RN.**

It was resolved that the wayleave be granted.  
Proposed by Cllr Wright.

Seconded by Cllr Kynch.

**89/22 To consider the report from the environment working group on the B4RN tree planting contribution and the Millennium Way project.**

The working group circulated a project proposal prior to the meeting.

It was resolved that the project can move to the next step.

Proposed by Cllr Walmsley.

Seconded by Cllr Boland.

(7 in favour : 1 objection)

**90/22 To consider the repositioning of the goal posts at Fell View and the request for grass cutting.**

It was resolved that the goalposts can be repositioned to a safe distance away from the houses and cars in July.

Proposed by Cllr Elvis.

Seconded by Cllr Taylor.

The clerk will contact Lancaster City Council and ask for the whole of the playpark grass to be cut.

**91/22 To consider the request for the Victoria Institute full grant to be reinstated.**

It was resolved that it is not the appropriate time to consider the reinstatement of the full grant and it will be considered at the next budget meeting in December / January.

Proposed by Cllr Walmsley.

Seconded by Cllr Powell.

(7 in favour : 1 objection)

**92/22 Reports and correspondence (information only).**

Caton Primary School grant thank you letter.

**93/22 Date and time of the next meeting,**

Tuesday 12th July at 7pm.

The meeting closed at 8.37pm.

**Signed …………………………………………… Date………………......**