Caton with Littledale Parish Council

Minutes of the parish council meeting held on

Tuesday 12th July 2022 at 7pm at the Victoria Institute, Caton.

**Present**:

Cllr Boland, Cllr Elvis, Cllr Gibbons, Cllr Kynch, Cllr Powell, Cllr Walmsley, Cllr Wright, Cllr Taylor.

One member of the public.

**Open Forum**

The Neighbourhood Plan Steering Group representative presented to the council the examiners questions and answers from the consultants. These included the monitoring framework, how housing is delivered, housing needs and formal settlement boundaries.

**110/22 To receive apologies for absence.**

Cllr Heywood.

**111/22 To consider and approve the minutes of the meeting held on Tuesday 14th June 2022.**

It was resolved that the minutes be approved and signed by the vice-chair.

Proposed by Cllr Taylor.

Seconded by Cllr Elvis.

**96/22 To receive declarations of interests and dispensations.**

Cllr Walmsley declared an interest in any item regarding Caton St Paul’s School.

Cllr Wright declared an interest in any item regarding Caton Primary School.

Cllr Kynch declared an interest in any item regarding the Fell View Playpark as a member of the CLPPAG.

**97/22 To consider the renewal of the LALC subscription and representation from the parish**

**council.**

It was resolved that the subscription be renewed and the LALC representation from the parish

Council will be reviewed at the annual meeting in May 2023.

Proposed by Cllr Taylor.

Seconded by Cllr Powell.

**98/22 Accounts and finance.**

**Payments**

**Standing orders**

Victoria Institute, administration grant (S/O) £800.00

Bridgette Theunissen-Hughes zipwire lockup (S/O) £50.00

**Cheques**

Gill Mason, clerk’s wages and expenses (June) £677.05

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Victoria Institute Room hire £28.30

War Memorial Garden maintenance £258.75

J Powell – reimbursement for the gala stand banner £49.60

It was resolved that the payments be made

Proposed by Cllr Gibbons.

Seconded by Cllr Elvis.

**99/22 To consider the renewal of the Hornby Road Car Park lease.**

The representative from the Estates Department at LCC completed a site visit with members of the parish council. He will take back to his department the issues and potential resolutions regarding the tree roots lifting the tarmac on the boundary of the LCC depot and report back to the parish council.

**100/22 To consider any highways and / or footpath matters.**

The issue of cars parking on pavements and on junctions needs to be reported to the police.

*Cllr Wright joined the meeting at 7.43pm.*

**101/22 To consider the following planning applications:**

22/00796/AD Proposal : Agricultural determination for the erection of a storage building

Site Address : Bell Hill Stables, Littledale Road, Littledale, Lancaster, Lancashire.

The parish council has no observations.

22/00033/ENF Appeal Description: Appeal against

Site Address Littledale Road, Brookhouse, Lancashire.

Matters which constitute the breach: the construction of a hardcore agricultural track and an area of hard standing.

The parish council has the following observations: Many residents have concerns regarding the visibility and intrusiveness of the hard standing track. The Forest of Bowland AONB needs to be strongly urged to consult on this application.

**102/22 To consider any parish management & maintenance matters and receive the village contractor update.**

***To consider the repairs to Fell View Playpark.***

It was resolved that a play park inspection be organised by the clerk up to a cost of £500.00 and the village contractor rake the cushion fall with a labour cost of up to £250.00.

Proposed by Cllr Powell.

Seconded by Cllr Walmsley.

**103/22 To consider the report from the environment working group on the B4RN tree planting contribution and the Millennium Way project.**

The working group reported that B4RN has suggested that it has £12,000 for a community orchard.

The parish council thanked the working group for its work on the project.

There will be an exhibition of the Millennium Way plans in September.

**104/22 To consider the repositioning of the goal posts at Fell View and the different options of preventing the football overshoot on to cars and houses.**

It was resolved that the goalposts be moved up to a labour cost of £250.00 after advice has been received from Mark Henry at Lancaster City Council.

Proposed by Cllr Powell.

Seconded by Cllr Wright.

**105/22 Neighbourhood Plan: to consider responses to enquiries from the independent examiner.**

It was resolved that the parish council agrees to the responses being formally submitted to the examiner.

Proposed by Cllr Elvis.

Seconded by Cllr Powell.

All in favour.

**106/22 To consider the spreadsheet of comments and suggestions from Caton Gala and the annual parish meeting and proposed actions.**

The parish council thanked Cllr Boland for her work on collating the responses.

An item will go in the Link signposting the community to report issues to agencies, such as cars parking on pavements.

**107/22 To consider the parish clerk’s vacancy.**

It was resolved that the parish council accept the withdrawal of the clerk’s resignation.

Proposed by Cllr Powell.

Seconded by Cllr Gibbons.

**108/22 Reports and correspondence (information only).**

None.

**109/22 Date and time of the next parish council meeting.**

Tuesday 13th September 2022 at 7pm.

The meeting closed at 8.37pm.

**Signed …………………………………………… Date………………......**