Caton with Littledale Parish Council

Minutes of the parish council meeting held on

Tuesday 10th January 2023 at 7pm at the Victoria Institute, Caton.

**Present**: Cllr Heywood (chair), Cllr Powell, Cllr Walmsley (vice-chair) Cllr Elvis, Cllr Gibbons, Cllr Carter and Cllr Wright.

Gill Mason – clerk.

Three members of the public.

**Open Forum**

Information was given to the parish council regarding St Paul’s Church new vicar institution and induction event.

The Community Church would like to hold an Easter event on Fell View with a marquee and refreshments.

An Oak sapling can be donated to the parish council for planting at The Fishstones. The old tree will need digging out and the fencing repaired or replaced.

**1/23 To receive apologies for absence.**

Cllr Kynch, Cllr Boland and Cllr Maxwell – Scott.

**2/23 To consider and approve the minutes of the meeting held on Tuesday 13th December 2022.**

It was resolved that the minutes be approved and signed by the chair after the following amendment: 165/22 To consider the update on the Caton Greenway proposal and funding - Any grant reserves can be retained and used for future projects and initiatives.

Proposed by Cllr Walmsley.

Seconded by Cllr Powell.

**3/23 To receive declarations of interest and dispensations.**

Cllr Gibbons declared an interest in any item regarding the Victoria Institute as a trustee.

Cllr Walmsley declared an interest in any item regarding Caton St Paul’s School.

Cllr Wright declared an interest in any item regarding Caton Primary School.

**4/23 To consider planning application and matters.**

No applications received.

**5/23 Accounts and finance.**

**Payments**

**Standing orders**

Victoria Institute, administration grant (S/O) £800.00

Bridgette Theunissen-Hughes zipwire lockup (S/O) £50.00

**Cheques**

Gill Mason, clerk’s wages and expenses £737.72

Victoria Institute room hire £29.00

C Lennon bus shelter maintenance and labour £130.00

It was resolved that the payments be made.

Proposed by Cllr Elvis.

Seconded by Cllr Gibbons.

**6/23 To consider any highways and / or footpath matters.**

The Caton Greenway Project Working Group has received confirmation of the grant funding. The next step is to obtain quotes for trees, hard-landscaping, benches and tables.

The ivy on the wall on Quernmore Road is causing obstruction to vehicles on the road and blocking the site line and on the verges the shrubs need to be cleared. The clerk was asked to enquire whether a 20mph limit could be implemented.

**7/23 To consider any parish management & maintenance matters and receive the village contractor update.**

***Cushion fall purchase for the play park***

The clerk has contacted Lancaster City Council and is waiting for the team to return from Christmas break.

***Playpark inspection follow up***

The clerk has not received the contractors details for the repairs as yet.

***Hornby Road Car Park***

The Estates Department are still waiting for authorisation on the proposed works.

**8/23 To consider the draft budget and precept for 2023/2024.**

It was resolved that the budget be adopted, and the precept set at £35,999.23 (£32.59 Band D).

Proposed by Cllr Walmsley.

Seconded by Cllr Elvis.

**9/23 To consider the adoption of the revised Code of Conduct.**

It was resolved the revised Code of Conduct be adopted.

Proposed by Cllr Walmsley.

Seconded by Cllr Wright.

**10/23 Reports and correspondence (information only).**

Poor’s Land Charity update – noted.

Unity bank update – noted.

**11/23 Date and time of the next parish council meeting.**

Tuesday 14th February 2023 at 7pm.

**Signed …………………………………………… Date………………......**