Caton with Littledale Parish Council

Minutes of the parish council meeting held on 11th January 2022 at 7pm

at the Victoria Institute, Caton.

**Present**:

Cllr Elvis, Cllr Gibbons, Cllr Heywood, Cllr Kynch, Cllr Thompson, Cllr Walmsley and Cllr Wright.

6 members of the public.

City Cllr J Pritchard.

**Open Forum**

No issues were raised.

The members of the public were attending to be updated on the parish council’s decision on the planning applications.

**1/22 To receive apologies for absence.**

Cllr Powell, Cllr Taylor and County Cllr Maxwell – Scott.

**2/22 To consider and approve the minutes of the meeting held on Tuesday 14th December 2021.**

It was resolved that the minutes be approved and signed by the chairman after Cllr Thompson’s apologies for absence were added.

Proposed by Cllr Elvis.

Seconded by Cllr Wright.

*Cllr Gibbons joined the meeting 7.08pm.*

**3/22 To receive declarations of interests and dispensations.**

Cllr Gibbons declared an interest in any item regarding the Victoria Institute as a trustee.

Cllr Kynch declared an other interest in any item regarding Fell View playpark as a member of the CLPPAG.

**4/22 To consider the following planning matters and applications.**

21/01284/FUL Proposal : Erection of 25 adaptable bungalows for over 55's with associated access,

internal roads and landscaping For : Applethwaite Homes Site Address : Land South Of Hawthorn

Avenue, Hawthorn Avenue, Brookhouse, Lancashire.

The parish council object to the application and would like the planning officer to request a response

from the AONB Forest Of Bowland regarding the large-scale development.

Proposed by Cllr Walmsley.

Seconded by Cllr Elvis.

21/01500/REM Proposal : Reserved Matters application for the erection of a detached dwelling (C3)

With associated access, soakaway and landscaping and installation of a sewage treatment plant.

Site Address : Bank House Fly Fishery Car Park, Lancaster Road, Caton, Lancaster, Lancashire.

The parish council has no observations.

21/01361/FUL Proposal : Erection of a single storey side extension to existing garage, construction of a new roof, installation of timber cladding to all elevations, and the insertion of an enlarged window and doors to the front elevation. Site Address : Old Hall Barn, Brookhouse Road, Brookhouse, Lancaster, Lancashire.

The parish council has no observations.

21/01552/FUL Proposal : Erection of a detached dwelling (C3) and creation of a new vehicular access

Site Address : Land Adjacent, 26 Moorside Road, Brookhouse, Lancaster, Lancashire.

The parish council has no observations.

**5/22 Accounts and finance.**

**Payments**

**Standing orders**

Victoria Institute, administration grant (S/O) £1000.00

Bridgette Theunissen-Hughes zipwire lockup (S/O) £50.00

**Cheques**

Gill Mason, clerk’s wages and expenses £633.22

Kirkwells Ltd – Neighbourhood plan consultation £2688.00

Eon electric - Hornby Car Park £4.28

It was resolved that the payments be made.

Proposed by Cllr Elvis.

Seconded by Cllr Walmsley.

**6/22 To consider the request for a grant for St Paul’s Churchyard.**

It was resolved that a grant of £700.00 be awarded to the churchyard.

The clerk will contact the churchyard volunteers and ask if they can meet with the parish council to discuss the ongoing works in the churchyard.

Proposed by Cllr Walmsley.

Seconded by Cllr Elvis.

*Cllr Kynch left the room 7.41-7.43pm.*

**7/22 To consider the request for better lighting on Millennium Way.**

Lancashire County Council will be cleaning the lighting pillars and replacing the bulbs before the end of January.

**8/22 To consider organising a performance appraisal for the parish clerk.**

It was resolved that the chair and vice chair will complete the clerk’s annual appraisal.

Proposed by Cllr Walmsley.

Seconded by Cllr Thompson.

**9/22 Highways and footpaths.**

***Overgrown bushes and hedges on roads and footpaths***

The clerk will contact Lancaster City Council and LCC and ask for the hedges on footpaths around the village to be trimmed back.

**10/22 Parish management and maintenance and the village contractor update.**

***Update on the property inspection and asset register***

The register needs updating and a comprehensive list of what needs repairing or replacing needs to be made.

***Refurbishment of village signs and notice boards***

The clerk has asked for a quote for the refurbishment of the signs.

**11/22 To consider the updating of the parish council board of honour**.

The clerk will take the board to be updated.

A budget of up to £150.00 was authorised.

Proposed by Cllr Gibbons.

Seconded by Cllr Wright.

**12/22 To consider and resolve the precept for 2022/23.**

It was resolved that the precept be set at £35683.09 (household band D £32.59) which is a 3% increase.

Proposed by Cllr Walmsley.

Seconded by Cllr Wright.

**13/22 Reports and correspondence (information only).**

Hornby Road Car Park lease email.

New development & potential money for outdoor sports facilities email.

**14/22 Date and time of the next parish council meeting.**

Tuesday 8th February 2022 at 7pm.

The meeting closed at 8.38pm

**Signed …………………………………………… Date………………......**