

Caton with Littledale Parish Council

Minutes of the parish council meeting held at the Victoria Institute on Tuesday 12th February 2020 at 7.15pm.

Present:

Cllr Elvis, Cllr Gibbons, Cllr Heywood, Cllr Kynch, Cllr Powell, Cllr Skeldon, Cllr Thompson, Cllr Walmsley (vice – chairman) and Cllr Whitehead.

G Mason - clerk to the parish council.

One member of the parish.

Cllr Joan Jackson.

20/14 Apologies for absence.

Cllr Huddleston, Cllr Paine (chairman).

20/15 To consider and approve the minutes of the meeting held on Tuesday 14th January 2019.

It was resolved that the minutes be approved and signed by the vice- chairman after the word Millenium is added to describe the path on minute reference 20/8.

Proposed by Cllr Heywood.

Seconded by Cllr Elvis.

20/16 Declarations of interests and dispensations.

Cllr Powell and Cllr Gibbons declared an interest in any agenda item referring to the Victoria Institute as trustees.

Cllr Kynch declared an interest in any agenda item referring to Fell View Playpark as a trustee of the playpark action group.

20/17 Open forum.

Cllr Jackson informed the parish council about Community Connectors - local services information from Lancaster City Council.

The budget has been set at Lancaster City Council and it has increased by 3% which is an increase of £5 per Band D household.

Mellishaw traveller's pitch was purchased by Lancaster City Council for £1 but it will cost over £1 million to refurbish the pitches.

The Bull Beck Car Park has had the potholes filled and a surfaced laid. It does need tarmacing but this won't be completed as it is not a pay and display car park.

20/18 Planning matters and applications.

19/01425/FUL - 10 Moor Platt, Caton. Erection of single storey rear extension.

The parish council object to the planning application as the extension will damage the root system of the tree which also lies adjacent to Station Road, which could cause damage to the road.

20/00053/FUL - Sunningdale, Holme Lane, Brookhouse. Erection of a 1.9m fence.

No observations as the application has already been permitted.

20/19 Accounts and finance.

Payments

Standing orders

Victoria Institute, administration grant (S/O)	£1000.00
Bridgitte Theunissen-Hughes zipwire lockup (S/O)	£50.00

Cheques

Gill Mason, clerk's wages £588.46 and expenses £45.21	£633.67
Victoria Institute printing	£11.50
Victoria Institute room hire	£24.75
Victoria Institute room hire (neighbourhood plan)	£18.00
Kirkwells NP Consultants (neighbourhood plan)	£1536.00
Lancaster City Council grass cutting	£2520.00

It was resolved that the above payments be made.

Proposed by Cllr Elvis.

Seconded by Cllr Gibbons.

Receipts

Vat reclaim	£1228.20
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20/20 Fell View Play Park -To consider a permanent board or plaque to acknowledge funders.

The board had been designed and delivered to the playpark action group representatives 18 months ago. Cllr Kynch will find out where the board is stored.

20/21 Highways and footpaths.

Cllr Walmsley has sent the before and after photographs to Lancashire Highways of the damage to Sycamore Road by the Oakmere Homes development.

Oakmere Homes have agreed to resurface the turning circle near the development but not any other areas of damage.

The clerk was asked to write to Cllr Susie Charles regarding the problem with developers damaging roads and residents and taxpayers having to sort it out when they have finished.

Cllr Elvis reported that signage has been erected on the pavement near Bull Beck. He was asked to take photographs and circulate them to the parish council.

Cllr Whitehead has trimmed the branches back that were encroaching onto the footpath at Beckside. The clerk was asked to contact the tree surgeon for his advice and get a quote for the maintenance of the trees.

The gates on the Millenium Way are broken and need repairing. The gates need to be closed to stop vehicles using the path.

20/22 Parish management and maintenance.

Play park refurbishment

A quote has been received for the new railings for the playpark. Two more quotations are required. The cushionfall is uneven and needs raking to spread it out.

The clerk was asked to contact Lancaster City Council to quote on the repair of the reported high-risk elements of the park.

Village contractor update

The contractor will be asked to rake the cushionfall at the playpark. The bus shelter maintenance will be completed in better weather.

Bin area and the area outside the Black Bull Inn review

The clerk was asked to contact the Black Bull landlords to ask them to tidy around the pub as there is rubbish and debris that needs clearing.

20/23 To consider the request to hold VE celebrations in the war memorial garden.

It was resolved that the celebrations be held in the war memorial garden and bunting be allowed to be placed on the railings for 48 hours.

Proposed by Cllr Skeldon.

Seconded by Cllr Kynch.

20/24 To consider the AONB's contribution to the lengthsman / village contractor scheme.

The AONB will contribute £600 to the parish council's lengthsman scheme in the next financial year.

20/25 Correspondence and reports from outside bodies. To ensure that councillors have improved access to relevant information and to allow short verbal reports from outside bodies.

The clerk circulates all correspondence to councillor's by email. Cllr Kynch receives her correspondence in a report which is sent by post. The clerk reads the correspondence out at each meeting under reports and correspondence.

Verbal reports by councillors will be limited to two minutes.

20/26 Reports and correspondence (information only).

Neighbourhood plan report – the NP group are meeting in March and hope to report progress to the parish council.

Caton Gala request for parish councillor representation – noted.

NALC conference – noted

Littledale Road temporary closure 23rd January - noted.

Resident's report and photographs of Millenium Way gates and footpaths.

20/27 Date and time of the next parish council meeting.

Tuesday 10th March 2020 at 7.15pm.

The meeting closed at 8.37pm

Signed **Date.....**