Caton with Littledale Parish Council

Minutes of the meeting held on Tuesday 9th February 2021 at 7pm.

Due to the Covid 19 virus and social distancing rules this meeting was

held remotely by video communication.

**Present**:

Cllr Boland, Cllr Elvis, Cllr Gibbons, Cllr Heywood, Cllr Kynch, Cllr Powell, Cllr Taylor, Cllr Thompson, Cllr Walmsley (vice – chairman) and Cllr Wright.

G Mason - clerk to the parish council.

**Open forum**

No public attended the meeting.

Cllr Heywood chaired the meeting.

**21/16 Apologies for absence.**

Cllr Skeldon.

**21/17 To consider and approve the minutes of the meeting held on Tuesday 12th January 2021.**

It was resolved that the minutes be approved and will be signed by Cllr Heywood at the next physical meeting after the following amendment – Cllr Skeldon will be added to the list of councillors present at the last meeting.

Proposed by Cllr Walmsley.

Seconded by Cllr Elvis.

**21/18 Declarations of interests and dispensations.**

Cllr Gibbons declared a prejudicial interest in any item regarding the Victoria Institute as a trustee.

Cllr Kynch declared an interest in any item regarding Fell View playpark as a member of the CPPAG.

**21/19 Planning matters and applications.**

21/0013/TPO Proposal : 1x Lime - Crown reduction

18 Moor Platt, Caton, Lancaster, Lancashire, LA2 9BF.

The parish council has no observations.

21/00006/FUL Proposal : Retrospective application for the construction of a dormer extension to the rear elevation: 170 Brookhouse Road, Brookhouse, Lancaster, Lancashire, LA2 9NX.

The parish council has no observations.

21/00003/FUL Proposal : Erection of a front, rear and side two storey extension 19 Leslie Avenue, Caton, Lancaster, Lancashire, LA2 9RE

The parish council has no observations.

**21/20 Accounts and finance.**

**Payments**

**Standing orders**

Victoria Institute, administration grant (S/O) £1000.00

Bridgitte Theunissen-Hughes zipwire lockup (S/O) £50.00

**Cheques**

Gill Mason, clerk’s wages and expenses £623.21

J Walmsley reimbursement for Covid volunteer donation £585.00

Eon electricity - car park £11.24

Arbor Ace Tree - Sycamore tree removal £500.00

It was resolved that the payments be made.

Proposed by Cllr Gibbons.

Seconded by Cllr Elvis.

**21/21 Highways and footpaths.**

***To consider action to progress the reinstatement of the footpath along Artlebeck between Brookhouse Road and the A683.***

Cllr Walmsley will write an article for the Link and Facebook to ask residents to contact LCC to request that the footpath be reinstated. A new fence could be erected further into the land creating a footpath but this would have to be discussed and agreed with the landowner.

***To consider the update from LCC Highways of a permanent solution to the accident black spot at the bridge near the Bull Beck Car park and the update on the average speed camera.***

The barriers are currently being assessed by the Road Safety Design Team that is dealing with the countywide speed limit changes. The temporary barriers will continue to be in place until funding can be identified to replace them with permanent ones.

Highways are progressing well with the scheme and making sure that the new average speed cameras are set correctly to the implemented change. Hopefully, the 50mph speed limit on the A683, from J34 of the M6 to Hornby, will be in place around the middle of this year.

**21/22 Parish management and maintenance.**

***Hornby Rd car park – to consider the tenders for improving the gravel verge between the car park and Boots wall and the update on the tree roots that are lifting up the tarmac.***

The clerk has received two quotes and will ask the third contractor if he will be quoting on the works.

***To consider what action is required for the Beckside ash die back.***

Only one quote has been received. The clerk was asked to contact two new contractors to tender for the works.

**21/23 To consider the request for a skate / scooter track at Fell View and to review the lease from Lancaster City Council for the open space.**

The resident has been in contact with CPPAG and a survey will be completed before updating the parish council.

**21/24 Training – To consider online training and induction for new councillors.**

The clerk has asked if the parish council can have their online training with LALC but has not had a response. The parish council would like the new councillors training to be the first online session.

**21/25 Lengthsman’s update.**

The repairs to the war memorial and the bus shelter have commenced.

**21/26 Emergency preparedness: To consider the request for a contribution towards the cost of new radio mast for Caton Depot.**

Cllr Walmlsey reported that no contribution is needed from the parish council at this time.

**21/27 To consider the application for the Victoria Institute grant.**

It was resolved that the parish council award the grant of £12,000 to the Victoria Institute.

Proposed by Cllr Walmsley.

Seconded by Cllr Elvis.

**21/28 To consider the repair to St Pauls wall / churchyard.**

Cllr Boland had circulated a report regarding the repairs to the wall. The clerk was asked to forward the advisory report to the church for consideration.

**21/29 To consider Cllr Skeldon’s request for a 6 month sabbatical.**

It was resolved that the parish council approve the request to allow Cllr Skeldon a six month sabbatical and fully accepted the reason for non-attendance.

**21/30 To consider the renewal of the garden waste subscription for the War Memorial Garden at £80.00.**

It was resolved that the subscription be renewed.

Proposed by Cllr Elvis.

Seconded by Cllr Powell.

**21/31 To consider the update for the grass cutting schedule.**

No update.

**21/32 To consider an electrical charge point for cars in the village.**

The Victoria Institute Committee has been approached by ‘Charge my Street’ for an electrical charge point to be sited. The clerk was asked to contact Joyce Pritchard to inform her of this proposal.

**21/33 To consider policies which Caton with Littledale Parish Council might adopt, in response to NALC 'Climate Change' actions by parish councils.**

The information has been circulated and the item will be carried to the next meeting.

**21/34 Reports and correspondence (information only).**

LALC executive meeting minutes – noted.

Football goal post update – noted

Poor’s land / Fishing Rights update – noted.

**21/35 Date and time of the next parish council meeting.**

Tuesday 9th March 2021 at 7pm.

The meeting closed at 8.54pm

**Signed …………………………………………… Date………………......**