Caton with Littledale Parish Council

Minutes of the parish council meeting held on Tuesday 12th April 2022

at 7pm at the Victoria Institute, Caton.

**Present**:

Cllr Boland, Cllr Elvis, Cllr Powell, Cllr Walmsley, Cllr Wright, Cllr Heywood, Cllr Taylor.

Lancaster City Councillor Joyce Pritchard.

**Open Forum**

No public present.

**44/22 To receive apologies for absence.**

Cllr Thompson, Cllr Gibbons, Cllr Kynch.

**45/22 To consider and approve the minutes of the meeting held on Tuesday 8th March 2022.**

It was resolved that the minutes be approved and signed by the chairman.

Proposed by Cllr Walmsley.

Seconded by Cllr Elvis.

**46/22 To receive declarations of interests and dispensations.**

None.

**47/22 To consider the following planning matters and applications.**

21/01216/FUL

Proposal : Erection of a two storey dwelling with detached garage, creation of a new access and installation of a package treatment plant

Site Address : Woodfield House, Moorside Road, Brookhouse, Lancaster, Lancashire.

The parish council has the following observation: It is very important the arboriculture survey is observed.

Application No. : 21/00511/FUL

Proposal : Demolition of outbuildings, alterations and extensions to the existing farmhouse comprising 3 dormer extensions to the front, erection of a single storey rear and two storey side extension,installation of solar panels and replacement and alterations to windows and doors , conversion of barn to a single dwelling (C3) erection of one new dwelling (C3)with associated access,

driveways and areas of hardstanding Site Address : Bridge End Farm, Brookhouse Road, Brookhouse, Lancaster, Lancashire.

The parish council object to the application.

Grounds for objection are the loss of tree cover, so a request that trees removed must be replaced

with suitable native trees; poor access road with limited visibility onto Brookhouse Road; risk of

starting encroachment into area of separation between Caton and Brookhouse; lack of affordable

housing or any financial contribution towards provision elsewhere.

**48/22 Accounts and finance.**

**Payments**

**Standing orders**

Victoria Institute, administration grant (S/O) £1000.00

Bridgette Theunissen-Hughes zipwire lockup (S/O) £50.00

**Cheques**

Gill Mason, clerk’s wages and expenses £642.02

Victoria Institute Room hire £18.00

Water plus (waste water Hornby Car Park) £52.96

N Power Electric (Hornby Car Park lighting) £3.37

LALC membership £497.71

War Memorial Garden maintenance £258.75

It was resolved that the payments be made.

Proposed by Cllr Walmsley.

Seconded by Cllr Elvis.

In line with the adopted budget 2022/2023 - the Victoria Institute grant payment will be reduced to £800.00 for the April invoice.

**49/22 To consider the renewal of the Hornby Road Car Park lease.**

No update.

**50/22 Highways and footpaths.**

Foliage at Caton Hall needs cutting back off the pavement.

The pavement on Quernmore Road needs to be cleared of weeds and the hedge opposite Hall Drive needs strimming back.

**51/22 Parish management & maintenance and the village contractor update.**

Siting of the noticeboard - Cllr Gibbons and Cllr Elvis will site the noticeboard at Fell View Playpark.

The village contractor will be asked to obtain a quote for the wood and oil for the bench repair.

**52/22 To consider the appointment of an internal auditor for the accounts 2021/2022.**

It was resolved that Mr Griffiths be appointed as the internal auditor.

Proposed by Cllr Walmsley.

Seconded by Cllr Powell.

**53/22 To consider what support the parish council can provide for the Ukrainian refugees.**

The parish council is in full support of the Caton Village for Ukraine Group. Links will be added to the website for Lancaster City Council, Lancashire County Council and any other agencies that may be able to help refugees or for volunteer information.

**54/22 To consider the possibility of installing electric vehicle charging points in the village.**

The parish council doesn’t own any land that would be appropriate to site an EV point and the Victoria Institute’s parking bays are too short.

The Bull Beck picnic site car park may be a potential site, but this is owned by Lancaster City Council.

**55/22 To consider the arrangements for a stall at Caton gala﻿.**

It was resolved that a working group be created to arrange the information and display for the stall at the gala. Cllr Powell, Cllr Boland and Cllr Taylor are the members of the group.

Cllr Walmsley will borrow a marquee for the stall.

Proposed by Cllr Powell.

Seconded by Cllr Walmsley.

**56/22 To consider the arrangements for the Annual Parish Meeting.**

The meeting will be held on the 24th May at 7pm at the Victoria Institute. The topic for this year’s meeting will be ‘Environment’. Members of the public are invited to the meeting for tea and cake and dependant on the weather, walk around the village to look at the potential environmental projects the parish council will be working on.

**57/22 To consider the resignation of the clerk and arrangements for advertising the vacancy.**

The parish council accepts the clerk’s resignation.

The clerk has resigned due to a continued process of intimidation by a single councillor. The councillor has continually undermined the clerk and her work, verbally and by email.

Proposed by Cllr Powell.

Seconded by Cllr Wright.

**58/22 Reports and correspondence (information only).**

Station Rd caravan update.

Litter-picker purchase request

Veg plots around the village and at the war memorial request.

**59/22 Date and time of the next parish council meeting.**

APCM Tuesday 10th May at 7pm.

APM Tuesday 24th May at 7pm.

The meeting closed at 8.40pm

**Signed …………………………………………… Date………………......**